

ENVIRONMENTAL EDUCATION AND LEADERSHIP ASSISTANT

JOB DESCRIPTION

This short-term residential volunteer position plays a supporting role in the educational programming at Cheakamus Centre. Duties to be undertaken will include acting as a leadership mentor for youth, supporting high school counsellors, teachers and Outdoor School program staff during programs, updating program materials and participating in stewardship initiatives. This volunteer position is a great opportunity to develop skills and gain experience in outdoor environmental education and youth leadership through close mentorship by program staff.

PRIMARY DUTIES AND RESPONSIBILITIES

- Assist program staff in supporting youth leaders on field studies and during afternoon and evening programs
- Provide program support to visiting teachers and Cheakamus Centre staff
- Assist program staff with the training of high school counsellors
- Assist Cheakamus Centre staff with stewardship initiatives
- Develop environmental education resources and update program materials

KNOWLEDGE, SKILLS AND ABILITIES

- Experience working with children and/or youth in outdoor educational settings
- Strong interest in developing leadership skills
- Works effectively independently and in a collaborative team environment
- Ability to work varied hours including evenings and occasional weekends
- Friendly, positive and enthusiastic approach
- Strong communications skills
- First Aid Certificate preferred— OFA Level 1 or higher

DESIRED SKILLS AND EXPERIENCE

- Valid driver's license preferred
- Experience working in a residential outdoor learning environment
- Strong interest in developing experience in outdoor and environmental learning and leadership
- Proficiency in computer and internet use including Microsoft Office

BENEFITS OF POSITION

- The volunteer will gain valuable experience assisting with outdoor education programs
- Develop strong leadership skills through direct supervision and mentorship
- Gain demonstrated experience supervising children and youth
- Participate in and learn about local stewardship initiatives
- Gain experience developing educational program materials
- Build knowledge of local natural and cultural history
- Gain confidence and public speaking skills

VOLUNTEER POSITION: SEASONAL TERMS

Immediately to December 16, 2016 (excluding holidays and non-programming times)
January 9, 2017 to May 19, 2017 (excluding holidays and non-programming times)

CHEAKAMUS

CENTRE

nature is in session

JOB LOCATION

Cheakamus Centre, Brackendale, BC (near Squamish)

COMPENSATION

Room & Board, mentorship in environmental education and leadership + small honorarium are provided.

APPLICATION PROCESS

Email a cover letter stating why you are the best person for this opportunity, along with your résumé to: jobs@cheakamuscentre.ca

ABOUT US

Located on 420 acres of ecological reserve lands in the Cheakamus River Valley near Squamish, BC, Outdoor School is the flagship K-12 program at the Cheakamus Centre, a world-class learning centre that brings together the values of environmental stewardship and sustainability to support an exceptional program of experiential outdoor education and hospitality.