

## **Cultural Program Intern**

### **OVERVIEW**

This short-term volunteer position plays a supporting role in the cultural programming at Cheakamus Centre. Duties to be undertaken will support the delivery of the Skw'une-was cultural program, and will include providing logistical support for the programs, shadowing and learning traditional knowledge from the cultural staff, helping teach traditional skills to Grade 3 and 4 students, as well as updating program materials. This volunteer position is a great opportunity to develop skills and gain experience in outdoor and cultural education, as well as to develop meaningful relations with our local First Nations staff. The Cultural Program Intern reports to the Cultural Program Coordinator.

### **PRIMARY DUTIES AND RESPONSIBILITIES**

- Assist cultural staff in supporting cultural education during the Skw'une-was program (2 days stay for grade 3/4), and other cultural program bookings
- Assist students and teachers in the discovery of new cultural experiences
- Provide support to deliver the activities and learn to lead the cultural activities
- Assist program staff and coordinator to maintain, update and develop program materials
- Provide support with administrative tasks and classification of information
- Provide other program support as required

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Demonstrated strong interest in developing leadership skills
- Strong interest in cultural education and transmission of traditional knowledge
- Previous experience working with First Nations not required but is an asset
- Works effectively independently and in a collaborative team environment
- Ability to work varied hours including evenings and occasional weekends
- Friendly, positive and enthusiastic approach

### **PREREQUISITES**

- First Aid Certificate – OFA Level I or equivalent, or willing to obtain
- Experience working with children and/or youth in an outdoor educational setting
- Valid driver's license preferred
- Willing to obtain current Criminal Record Check, with Vulnerable Sector Check  
Comfortable living and working in a shared residential setting

### **BENEFITS OF POSITION**

- Gain valuable experience assisting with cultural education programs
- Develop strong leadership skills through direct supervision and mentorship
- Gain demonstrated experience supervising children and youth
- Participate in and learn about traditional transmission of knowledge
- Gain experience developing educational program materials
- Build knowledge of local First Nation's culture and build meaningful relationship
- Gain confidence in group management and public speaking skills

# CHEAKAMUS CENTRE

nature is in session

## **VOLUNTEER WORK TERMS & START DATE**

*Shifts will include a combination of day, evenings and occasional weekend work, based on program bookings.*

Spring Term: April 3 to June 28, 2018

Fall Term: TBD (Late Sept to Early Nov, 2018)

## **COMPENSATION/BENEFITS**

Room & Board during scheduled program periods, outdoor environmental and cultural education and leadership training + honorarium are provided. Note: meals are only provided during programming periods.

## **APPLICATION DEADLINE**

Spring Term: February 28<sup>th</sup>, 2018 or until position has been filled

Fall Term: June 20<sup>th</sup>, 2018, or until position has been filled

## **ABOUT US**

Cheakamus Centre is a unique environmental learning centre designed to provide exceptional learning and hospitality experiences inspired by nature. Situated on 165 hectares of ecological reserve in the Cheakamus River Valley near Squamish, BC, Cheakamus Centre is seeking a highly motivated individual interested in learning about and supporting the delivery of the Skw'unc-was program. This overnight cultural immersion designed for Grade 3 and 4 students has been central to Cheakamus Centre's activities for more than 30 years.

## **APPLICATION PROCESS**

Please email a cover letter stating why you are the best person for this opportunity with your résumé to:

[jobs@cheakamuscentre.ca](mailto:jobs@cheakamuscentre.ca).

Please include 'Cultural Intern' in the subject line of your email, and indicate the term you are interested in applying for.