

Cultural Program Staff

OVERVIEW

The Cultural Program Staff (CPS) is a part-time or casual on-call staff member responsible for performing an array of tasks critical to the successful delivery of Coast Salish based cultural programs at the Cheakamus Centre. As a member of the Cultural Programs team, the CPS is also responsible for the preparation and maintenance of the program specific tools, materials and facilities including the Longhouse and fish camp that are crucial to the delivery of high quality, immersive cultural program. This is a shift position requiring some flexibility and may involve some evening program delivery responsibilities, and occasionally weekend training sessions.

PRIMARY DUTIES AND RESPONSIBILITIES

Meet or exceed the knowledge, skills and aptitudes for the Job Standard for Cultural Program Staff that includes, but is not limited to:

- Create cultural understanding by working collaboratively with other cultural staff to deliver program elements and activities
- Participate in and lead portions of orientation training for parents and volunteers
- Participate and share in program preparation, delivery, and cleanup activities
- Provide safety rules and regulations (e.g. boundaries and protocols) as part of orientation activities
- Prepare supplies and facilities for cultural activities (e.g. fire starting, cedar and wool preparation)
- Deliver cultural educational activities during the Skw'une-was Program (e.g. traditional welcome, family group activities, legends, drumming, games, naming ceremony), and other cultural programs, using agreed upon cultural content in a timely, professional and interactive manner
- Demonstrate skills (e.g. tool use, bannock making, working with hot rocks)
- Ensure the cleanliness and safety of the Longhouse facility and all associated buildings/structures (carving shed, fish camp, washrooms, etc.)
- Collaborate with other departmental areas to ensure educational program delivery success
- Follow all safety and security procedures and policies to ensure your safety and the safety of others
- Represent the best interests of Cheakamus Centre and by extension the North Vancouver School District in all external dealings
- Avoid any conflict of interest, either real or perceived
- Adhere to all human resources policies and procedures
- Assist with additional tasks as required

KNOWLEDGE, SKILLS AND ABILITIES

- Understanding of Skwxwú7mesh (Squamish) culture
- Ability to share cultural information in a meaningful and engaging way
- Knowledge of local history, environment/ecology, and cultural practices
- Ability to stand for long periods of time and perform a variety of tasks
- Ability to walk for distances greater than 2 kilometers consecutively
- Excellent communication, public speaking and presentation skills

HOURS

This is a shift position based on program bookings that requires flexibility and involves morning, day, evening and occasional weekend hours, depending on booking specifics and program season

PREREQUISITES

- Experience with, and strong interest in, providing educational experiences, especially in term of cultural (and/or environmental) programming
- Work experience in an educational environment preferred, but volunteer roles will be considered
- First Aid and FoodSafe certification desirable, or willingness to obtain
- First Host or other educational/facilitation/interpretive training or experience an asset
- Current Criminal Record Check, with Vulnerable Sector Check, indicating no risk of harm to vulnerable people (e.g. children)
- Access to reliable transportation preferred (Site is no accessible by public transportation)

REPORTING RELATIONSHIP

The Cultural Program Staff is employed by Listel Canada and reports to the Cultural Programs Coordinator, and the Education Program Administration of Cheakamus Centre.

WORK TERM

- Skw'une-was Program shifts begin April 3, 2018 to end of June, 2018
- Possibility to continue work in the 2018-19 school year

APPLICATION DEADLINE

Applications will remain open, as multiple positions are available. However, please submit your application ASAP, so interviews and training can occur as close to the beginning of the program season as possible.

ABOUT US

Cheakamus Centre is a unique environmental learning centre designed to provide exceptional learning and hospitality experiences inspired by nature. Situated on 165 hectares of ecological reserve in the Cheakamus River Valley near Squamish, BC, Cheakamus Centre is seeking experienced, highly motivated, environmental and cultural education enthusiasts to support our environmental and cultural education programs and activities.

APPLICATION PROCESS

Please email a cover letter stating why you are the best person for this opportunity, along with your résumé to: jobs@cheakamuscentre.ca

Please include 'Cultural Program Staff' in the subject line of your email.

If you are interested in Cheakamus Centre's Coast Salish programs but do not hold the requirements for this position, please inquire about Cultural Program Support Worker and internship positions for 2018.

We thank you for your interest in employment with Cheakamus Centre. Please note that only those selected for an interview will be contacted.