

## **CULTURAL PROGRAM SUPPORT WORKER**

### **OVERVIEW**

We are seeking a highly motivated individual interested in learning about and supporting the delivery of the Skw'une-was program. This overnight cultural immersion designed for Grade 3 and 4 students has been central to Cheakamus Centre's activities for more than 30 years.

This part-time position plays a supporting role in the cultural programming at Cheakamus Centre. Duties to be undertaken will support the delivery of the Skw'une-was cultural program, and will include providing logistical support for the programs, shadowing and learning traditional knowledge from the cultural staff, helping teach traditional skills to Grade 3 and 4 students, as well as updating program materials. This position is a great opportunity to develop skills and gain experience in outdoor and cultural education, as well as to develop meaningful relations with our local First Nations staff. The Cultural Program Support Worker reports to the Cultural Program Coordinator and employed by Listel Hospitality Group.

### **PRIMARY DUTIES AND RESPONSIBILITIES**

- Assist cultural staff in preparing for and implementing cultural education programs during the Skw'une-was program (2 day/1-night program for Grade 3/4), and other cultural program bookings (open to other age groups ranging from children to adults).
- Assist students and teachers in the discovery of new cultural experiences
- Provide support for and deliver the activities and learn to lead the cultural activities
- Participate in and lead portions of orientation training for parents and volunteers
- Provide safety rules and regulations (e.g. boundaries and protocols) as part of arrival orientation activities
- Ensure the cleanliness and safety of the Longhouse facility and all associated buildings/structures (carving shed, fish camp, washrooms, etc.)
- Follow all safety and security procedures and policies to ensure your safety and the safety of others; report and document all incidents/accidents as soon as possible
- Adhere to all human resources policies and procedures
- Provide support with food preparation and clean-up
- Provide other program support as required

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- Demonstrated strong interest in developing leadership, coordination, group management and instructional skills
- Strong interest in cultural education and communication of traditional knowledge
- Previous experience working with First Nations not required but is an asset
- Works effectively independently and in a collaborative team environment
- Ability to work varied hours including evenings and occasional weekends
- Friendly, positive and enthusiastic approach
- First Aid Certificate – OFA Level I minimum, or willing to obtain
- Willing to submit a current Criminal Record Check, with Vulnerable Sector Check

### **DESIRED SKILLS AND EXPERIENCE**

- Experience working with children and/or youth in an outdoor educational setting
- Valid driver's license preferred; access to reliable transportation for varied shift times (Cheakamus Centre is not on a public transportation route)
- First Host or other educational/facilitation/interpretive training or experience an asset
- FoodSafe certification desirable, or willingness to obtain



## **REPORTING RELATIONSHIP**

The Cultural Program Support Workers are employed by Listel Canada and reports to the Cultural Programs Coordinator.

## **HOURS**

Most shifts are in the evening, however shifts may involve morning, day, and occasional weekend hours, depending on booking specifics and program season. Shifts are mostly 5 hours long, with occasional 8 hour shifts.

## **WORK TERM**

Spring Term: April 1 to June 25, 2019 (With possibility to return for 2019-20 school year)

## **COMPENSATION**

\$14.50

## **ABOUT US**

Located near Squamish, BC, Cheakamus Centre is a unique outdoor and environmental education centre designed to provide exceptional learning and hospitality experiences inspired by nature. This Centre is owned by the North Vancouver School District and offers programs for children, youth and adults from the Sea to Sky corridor, lower mainland, and beyond. Our renowned overnight field school and cultural programs include nature-based and outdoor activities tied to the new BC curriculum. Program offerings also include youth leadership, recreation, and other hands-on experiences intended to instill in young learners a sense of respect and appreciation for the natural world. Cheakamus Centre also hosts visitors for special events, retreats, camps, conferences, seminars, and workshops.

## **APPLICATION DEADLINE**

March 8<sup>th</sup>, 2019 or until position has been filled

## **APPLICATION PROCESS**

Please email a cover letter stating why you are interested in this opportunity along with your resumé to:

[jobs@cheakamuscentre.ca](mailto:jobs@cheakamuscentre.ca)

Please include 'Cultural Support Worker' in the subject line of your email.

**If you are interested in Cheakamus Centre's Cultural programs but do not hold the requirements for this position, please inquire about our internship positions for 2019.**

We thank you for your interest in employment with Cheakamus Centre. Please note that only those selected for an interview will be contacted.