

Banquet & Events Server

CHEAKAMUS CENTRE

Established in 1969, Cheakamus Centre is an overnight environmental education facility located on an ecological reserve in Squamish, BC. The Centre is located on the traditional territories of the Chi'yakmesh people of Skwxwú7mesh (Squamish) Nation in the heart of the newly designated Átl'ka7tsem/Howe Sound UNESCO Biosphere Region.

The educational program offerings include a wide variety of experiential environmental education programs to children and adults from the Sea to Sky corridor and beyond.

Cheakamus Centre also hosts visitors from around the globe for special events, weddings, retreats, conferences and camps.

JOB DESCRIPTION

OVERVIEW

The primary role of a Banquet & Events Server is to perform serving duties during meal services, including setting up a buffet in any of the designated dining halls or meeting spaces, be attentive to guests' needs, and cleaning up after the event. The Banquet & Events Server will work with our private rentals (such as corporate retreats, camps, conferences and weddings) and field school groups.

PRIMARY DUTIES AND RESPONSIBILITIES

- Provide friendly and attentive customer service to all guests
- Assist with setting up, serving, and cleaning up dining rooms and event spaces according to Centre standards
- Support buffet service and meal flow during events
- Ensure dietary restrictions and accessibility needs are met with care and professionalism
- Communicate clearly with front-of-house and back-of-house teams to ensure smooth service

REQUIRED SKILLS AND ABILITIES

- Ability to work both independently and as part of a team
- Availability to work flexible hours, including early mornings, evenings, and weekends
- Positive, friendly, and reliable attitude
- Strong communication and interpersonal skills
- Comfortable problem-solving when needed
- Valid Serving It Right certificate

CHEAKAMUS CENTRE

nature is in session

- Access to reliable transportation
- Criminal Record Check required
- Valid Canadian work permit required

JOB LOCATION

Cheakamus Centre, Paradise Valley in Squamish

COMPENSATION

\$20.00-22.00/hour (+ tips for Events only)

JOB TERM & START DATE

Employment type: Full-time, Seasonal

- ~30/35h weekly from mid August to October.

Shift Schedule (mostly Breakfast & Lunch services)

- 7:30 AM – 9:30 AM (*weekdays*)
- 7:30 AM – 1:30 PM (*weekdays*)
- 11:00 AM – 1:30 PM (*weekdays*)
- Flexible shifts for premium events (*mostly on weekends*)

APPLICATION PROCESS

Looking for a flexible, people-focused job to support your summer adventures? This could be a great fit.

Email your CV to marlene@cheakamuscentre.ca with “**Banquet Server**” in the subject line.

Hiring will begin in early July. Only candidates selected for an interview will be contacted.